



## **Notice of a public meeting of**

### **Staffing Matters and Urgency Committee**

**To:** Councillors Douglas (Chair), Kilbane (Vice-Chair), and Ayre

**Date:** Monday, 14 July 2025

**Time:** 5.30 pm

**Venue:** West Offices - Station Rise, York YO1 6GA

### **AGENDA**

#### **1. Apologies for Absence**

To receive and note apologies for absence.

#### **2. Declarations of Interest (Pages 5 - 6)**

At this point in the meeting, Members and co-opted members are asked to declare any disclosable pecuniary interest, or other registerable interest, they might have in respect of business on this agenda, if they have not already done so in advance on the Register of Interests. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

[Please see attached sheet for further guidance for Members]

#### **3. Minutes (Pages 7 - 12)**

To approve and sign the minutes of the meeting of the Staffing Matters & Urgency Committee held on 2 June 2025.

#### **4. Public Participation**

At this point in the meeting members of the public who have registered to speak can do so. Members of the public may speak on agenda items or on matters within the remit of the committee.

**Please note that our registration deadlines are set as 2 working days before the meeting, in order to facilitate the management of public participation at our meetings.** The deadline for registering at this meeting is 5:00pm on Thursday, 10 July 2025.

To register to speak please visit [www.york.gov.uk/AttendCouncilMeetings](http://www.york.gov.uk/AttendCouncilMeetings) to fill in an online registration form. If you have any questions about the registration form or the meeting, please contact Democratic Services. Contact details can be found at the foot of this agenda.

#### **Webcasting of Public Meetings**

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During coronavirus, we made some changes to how we ran council meetings, including facilitating remote participation by public speakers. See our updates ([www.york.gov.uk/COVIDDemocracy](http://www.york.gov.uk/COVIDDemocracy)) for more information on meetings and decisions.

#### **5. Changes to Membership of Committees and Other Bodies (Pages 13-16)**

At the Annual Council meeting on 22 May 2025, appointments were made to Committees, Sub-Committees and Outside Bodies for the 2025/26 municipal year. A further change is required to the membership of SACRE.

#### **6. Recruitment of Head of Paid Services (Pages 17 - 26)**

The Chief Operating Officer (COO) who holds the designation of Head of Paid Services has given an early indication of notice that he will be retiring from his post from April 2026. This report seeks approval to proceed with options available for the replacing of the COO, and to establish an Appointment Sub-Committee for a Head of Paid Service appointment.

**7. Work Plan (Pages 27 - 28)**

To consider the Committee's draft work plan for the municipal year 2025-2026.

**8. City of York Trading Limited and Work With York Limited - Appointment of Director and Chair Nominations (Pages 29 - 38)**

This report seeks the committee's approval: To nominate Councillor Claire Douglas as the Chair of the Board of Directors of City of York Trading Ltd, to appoint City of York Council's representative on the Board of Directors of Work with York Limited (WWY) for the continued provision of agency workers to the Council, and to nominate Councillor Claire Douglas as Chair of the Board of Directors of WWY.

**9. Urgent Business**

Any other business which the Chair considers urgent under the Local Government Act 1972.

Democratic Services Officer

Reece Williams

Contact details:

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For more information about any of the following please contact the Democratic Services Officer responsible for servicing this meeting:

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- Any special arrangements
- Copies of reports and
- For receiving reports in other formats

Contact details are set out above.

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我們也用您們的語言提供這個信息 (Cantonese)

এই তথ্য আপনার নিজের ভাষায় দেয়া যেতে পারে। (Bengali)

Ta informacja może być dostarczona w twoim własnym języku. (Polish)

Bu bilgiyi kendi dilinizde almanız mümkündür. (Turkish)

یہ معلومات آپ کی اپنی زبان (بولی) میں بھی میا کی جاسکتی ہیں۔ (Urdu)